

Minutes
Norman Williams Public Library Board
Board Meeting
September 23, 2024, 5:15PM

Attending:

- Joe Boyd, Tom List, Jack McGuire, Susan Piccoli, Mary Margaret Sloan, Elisa D'Andrea in person.
- Donna Bold and Priscilla Painton attended via Zoom.
- Bianca Zlatea & Emma Schmell were absent.
- Clare McFarland was present by invitation.
- Submitted by Susan Piccoli, Acting Secretary.

Call to order at 5:15 PM.

Opening Remarks & Announcements (Tom List, Chair):

Tom called for a vote on new board member Elizabeth Wellington. Joe Boyd motioned and it was seconded by Jack McGuire. Motion passed unanimously.

Tom asked if there were any changes to the agenda. There were none suggested. There were no questions regarding minutes from the last meeting.

Tom called for a motion to accept the minutes of the August board meeting. The motion was moved by Jack McGuire and seconded by Elisa D'Andrea. The minutes from the August board meeting were approved unanimously.

Library Director's Report by Clare McFarland

Clare reported that she hasn't heard about the Capital Projects Grant yet. Clare is planning to have the recently acquired art work hung in the Room of Requirement. Clare is working to convert the Room of Requirement into a gallery for art and historic documents in display cases. Regarding the donated art, Clare explained that NWPL will need to up their insurance policy for the art. Clare questioned whether or not the art needs to be reappraised and if the last appraiser, not a lawyer, is still around or if we should find someone else to do the job. Clare will consult with NFP Insurance. The Art group (trustees) will have their first meeting

next Tuesday. By moving some of the paintings out of temporary storage and into the gallery in the Room of Requirement, Clare is hoping to make room for more private meeting spaces, which she explained, the library has a strong need for while not taking away from the meeting space in the Room of Requirement.

Clare announced that Covid testing kits are available at NWPL through the Department of Libraries.

Clare stated that, "Programs could not be stronger than they are now." Clare reported that Trivia Night was great and she hopes to follow it with Game Night in October.

Treasurer's Report by Joe Boyd

Joe explained that he sent out the financial documents and he reviewed the balance for everyone. Joe also discussed the annual appeal. Joe mentioned that the total expenses are higher than the actual income but that is off-set by gifts from the Friends of the Norman Williams Public Library.

Motion to approve Treasurer's report was moved by Mary Margaret Sloan and it was seconded by Jack McGuire.

The Treasurer's Report was approved unanimously.

No Other Business.

Next Meeting:

We will meet again on October 28 , 2024.

Tom called for a motion to adjourn. The motion was moved by Jack McGuire. and seconded by Elisa D'Andrea. The motion was approved unanimously.

Thereafter, the meeting was adjourned at 5:53PM.

Respectfully submitted,

Susan Piccoli

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