

Minutes
Norman Williams Public Library Board
Board Meeting
June 24, 2024, 5:15PM

Attending:

- Joe Boyd, Tom List, Dave Green, Jack McGuire, Susan Piccoli, Mary Margaret Sloan, Emma Schmell and Rachael Ringenberg in person.
- Donna Bold, Bianca Zlatea, and Priscilla Painton attended via Zoom.
- Elisa D'Andrea was absent.
- Clare McFarland was present by invitation.
- Submitted by Rachael Ringenberg, acting secretary.
- Jennifer Belton visited as a member of the public.

Call to order at 5:15 PM.

Opening Remarks & Announcements (Joe Boyd, Chair):

There was a vote taken on the three new prospective members: Mary Margaret Sloane, Emma Schmell, and Priscilla Painton. They were unanimously voted in by private vote.

Mary Margaret and Emma Schmell joined the meeting in person after the vote. Priscilla Painton joined the meeting via zoom after the vote.

Joe asked if there were any changes to the agenda. There were none suggested.

Joe asked if there were any changes to the May 21st board meeting minutes. Donna noted one grammatical correction.

Joe called for a motion to accept the minutes of the May 21st, 2024 board meeting. The motion was moved by Tom and seconded by Donna. Approved unanimously. The new members abstained from the vote.

Library Director's Report by Clare McFarland

The official update on the federal grant that the library has applied for is that they have *not* decided on which applications will receive the grant yet.

There is a new law from the state about the minors privacy policy—the age has been reduced from age 16 to age 12. So the library is amending their policy to match this law.

The Friends are paying for Barbis to tighten the canvas of the Old Mill painting that hangs in the stairway.

After careful deliberation the Library has decided it will no longer offer to pay up to \$350 on a policy of the employee's choosing. There were only two employees using this policy, and in fact it was realized they would get better policies if they found them directly through the state with VT Health Connect if the library did not offer partial coverage.

Late fees were ended when the Library reopened after covid, around 2022. This has not yet been stated in the policies, so the board needs to vote on adding this to the Library policies.

Motion to eliminate the healthcare coverage option for employees. Jack motioned. Tom seconded. Unanimously approved.

Motion to eliminate late fee fines. Donna motioned. Susan seconded. Unanimously approved.

Motion to change patrons confidentially from age 16 to 12 as mandated by the state. Tom motioned. Jack seconded. Unanimously approved.

Treasurer's Report

Everything through May is doing better than budgeted. This will be Dave Green's final month on the board.

Motion to approve Treasurer's report was moved by Tom and seconded by Emma.

Approved unanimously.

Budget 2024-2025

Donna noted that the line item regarding the insurance option was still on the new budget. After some discussion it was agreed to pass the budget as presented, but with eliminating that line item which was \$8400.

Motion to accept the budget as presented. Motion by Tom, seconded by Jack. Unanimous approval.

Other Business:

The board shall establish the number of trustees at 11.

Motion to establish the number of trustees at 11. Motion by Rachael, seconded by Tom. Unanimous approval.

Committee Reports

Joe asked if there were any committee reports. None were offered.

New officers proposed

President: Tom

Vice President: Elisa

Secretary (for August & September): Rachael

Treasurer: Joe

Donna motioned to approve the new slate of officers. Tom seconded. Unanimous approval.

Next Meeting:

The board will take a summer break in July. We will meet again on August 26, 2024.

As new president, Tom called for a motion to adjourn.

**The motion was moved by Jack and seconded by Joe.
Approved unanimously.**

Thereafter the meeting was adjourned at 6:12 PM.

Respectfully submitted.
Rachael Ringenberg
June 24th, 2024