

Minutes
Norman Williams Public Library Board
Board Meeting
February 6, 2024

Attending:

- Joe Boyd, Dave Green, Rachael Ringenberg, Susan Piccoli, and Elisa D'Andrea attended in person.
- Donna Bold attended via Zoom.
- Jen Baxter visited from the Friends.
- Clare McFarland was present by invitation.
- Submitted by Rachael Ringenberg, guest secretary

Call to order at 5:17PM.

Opening Remarks & Announcements (Joe Boyd, Chair):

There was some discussion that we need a treasurer.

Joe noted that we do not have a quorum.

Joe called for a motion to approve the minutes from January. Motioned by Donna. Seconded by Elisa. Rachael abstained. Minutes were approved.

Library Director's Report by Clare McFarland

There was some discussion of the need to pick up the donated paintings from Bill Chorsky in Connecticut.

Clare brought up that the library front door is not ADA accessible. A consultant came to give some ideas on how to make that accessible. The handicap ramp still needs new cement, and some sort of snow barrier would be good.

We received a second bid on the repointing of the building. The first bid was \$350k. The second bid came in at \$89,500. A third contractor, Greg Brown, did not offer a bid as the project was too big for him. Clare will send an update of the bids

so far to the board, and the building committee will meet to select one of the bids.

NWPL Gala is planned for the last Sunday, April 28th. Details on the schedule of events, entertainment, and speaker theme to follow.

We will distribute the list of the levels of giving for the gala sponsors. Clare will check on whether there is a list of the companies that have given in the past and at what level they have given. There is some brainstorming to do around inviting givers to sponsor items for the wishlist, which would be primarily to stock the Library of Things.

Treasurer's Report-Dave Green

Dave discussed the Treasurer's Report. The library is in a good financial position. The stock market remains strong, further assisting the library's financial investments. It is time for the finance committee to approve the draft financial statement June 2023 from the outside accountants. They need approval from the finance committee so they can finalize it. Then they can file the tax return.

Though we don't have a quorum, the report was approved.

Other Business

Jack McGuire proposed as new trustee.

Notes from the Public

Jen Baxter visited as Vice President of the Friends of the Library. They would love some specific ideas of what to buy for the library. Perhaps the staff would like to go to a training or a conference? Perhaps some items for the lending library wishlist? After some discussion, it was settled that the Friends would like to sponsor the staff and a significant other to attend the gala.

Joe called for a motion to adjourn. The motion was moved by Elisa and seconded by Rachael.

Approved unanimously. Meeting adjourned at 6:24pm.

Next Meeting

The next board meeting will be on Monday, March 5th 2024.

Respectfully submitted.

Rachael Ringenberg

February 26th, 2024