

December 18, 2017

2017 NWPL Board Meeting Agenda

Call to Order at 5:15 PM in the NWPL History Room

NWPL Mission: The Library enriches the intellectual and cultural life of the greater Woodstock community by providing access to literature, culture, current information and technology; Promoting the love of reading; Fostering the free and open exchange of ideas; Serving as a gathering place for people of all ages; and Supporting lifelong learning for all.

NWPL Vision: To be the valued community hotspot, enriched by amazing resources, enabling adventures in lifelong learning, and championing knowledge and wisdom. Reimagine, Rethink, Reinvest! (Strategic Plan 5/2016)

Attendance: Welcome to Laurie Chester – who may be late or not able to make it after all.

Present:

Absent: Ann Sadowsky

Secretary's Report: Gary Horsman

Treasurer's Report: Chris Lloyd

Biannual financial statements will be provided in April/May and then at the October Annual meeting.

Library Director's Report: Amanda

Committee Reports:

Nominating: Ann D.

Town Rep?

Bridgewater Rep?

Development:

Update on the Business Appeal: Bobbi Daggar has indicated that the board and perhaps others will need to follow up on those that have not responded in January with phone calls. We will address this at our next board meeting. **Note: \$12,000 dollars was raised on Giving Tuesday (prior to our receiving any matching funds) – especially due to Michael's picking up and pushing this one day online effort!**

Gala: Gennie

Building and Grounds

The Steps and Hand Rails: Phase one complete! Phase two to follow in the spring. (I believe we need some estimates.)

Energy Audit Implementation: Estimates in process. Work to begin early in 2018, and benefactor for the audit will be kept informed of progress.

Carpet cleaning is budgeted for and Amanda is obtaining estimates for this to be done in the next two months.

In addition we are grateful to the **Friends for funding a carpet for the Abbott room for children's story time.**

Amanda is following up to be sure that **outdoor lighting** is on – especially out back.

Old Business:

Number of signatures still needed for Woodstock and Bridgewater town meetings? Process to obtain these? (Any one up for going to a pancake breakfast?!)

New Business:

Update on Bylaws: Linda S.

Need for Personnel Committee and Policy Committee input: re: such issues as staff vacation and use of sick time, and our updated emergency procedure. Bill has offered to spearhead these, working with Amanda.

We plan to offer Dave a consulting position on an as needed basis after he leaves, but he recommends we line up an outside person as well. Motion to approve this?

I also support some formal acknowledgement and financial recognition for Michael for his increased responsibilities. (Assistant Director?)

Celebration of Dave's tenure at NWPL January 13th. Put it on your calendars! Kathy B. and Danelle will help me in organizing this. Other trustees interested in planning? I hope all will attend and bring a favorite dish. The potluck will be supplemented as it is open to the public. We are planning music and games as well.

Gift of a (leather?) chair for the room with the fireplace? Contributions for this are welcomed, and may be augmented from monies in our budget for improvements.

Proposed Smart Classroom: Upgrading our AV equipment and the space in the area currently known as the Room of Requirement!

Adjourn: 7 PM